

Tim Chorzempa



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Graphic / Web / Multimedia Designer

Skilled and experienced designer with the creative, technical, organizational and communication skills needed to create high quality, unique and effective designs. Able to design in a variety of styles to appeal to specific target audiences.

Objective

To secure full time employment in a Graphic Design, Web Design, Multimedia Design or related position commensurate with my abilities and experience.

Summary of Work History

Design Experience in a firm (2006-2008)

TRW Automotive- 2 years as a member of the marketing team for an international corporation. Worked full time hours on a contract basis through Volt Services. Responsibilities included producing designs and layouts for newsletters, reference materials, signage and posters, PowerPoint presentations, promotional materials, online advertisements and interactive CD-ROMs. Additional duties included photographing corporate events etc. Consulted and collaborated with internal and external clients. Tutored other associates in the use of design software. Provided technical and general office assistance to my associates.

Freelance Design (2001-present)

7 years designing graphics, printed materials, web sites, and multimedia on a freelance basis. Clients include local colleges, civic and art organizations, and local businesses. (See reference list for contact info) Responsibilities include consulting with clients, project planning and design, and executing projects.

Prior work

Election Worker / Supervisor (1999-present)

Facilitate public elections in Bedford Township, Michigan by processing paperwork, registering voters, handing out appropriate materials at the polling place, and instructing voters how to properly mark and process ballots. Assisted with voter questions. As a supervisor am also responsible for keeping order, assisting and overseeing other election workers, and ensuring that proper voting procedures are enforced.

Customer Service Representative (2003, 1997-2001) Meijer, inc.
Duties as a Stock Worker, Cashier, and Grocery Bagger

Customer service Representative (2002-2005) Lifeway, inc.
Duties as a Cashier and Stork Worker

Work Ethic

- Possess friendly, patient and professional demeanor
- Goal-oriented and efficient
- Able to communicate well
- Take great pride in my work
- Able to work effectively as part of a team
- Able to work with a minimum of supervision
- Resourceful, adept at problem solving, adaptable

Notable Freelance Design Projects

Monroe County Labor History Museum (2007)

Web Designer, Online Exhibit Curator

Created a web site that served as a supplement to the physical exhibit "The Eyes of the Nation Were on Monroe". Because of time constraints the exhibit curators were not able to provide materials to post. I opted to take on the role of online exhibit curator and wrote articles and other materials for this online exhibit to ensure a successful launch.

Monroe County Historical Society (2006)

Web Designer

Created a web site for the Historical Society that included contact information, bylaws and founding documents, listings of the organization's accomplishments in the area, and an interactive map that displays the locations of historical markers in the county. Project required independent research, the writing of articles and photography of the markers.

Braunlich, Russow & Braunlich (2005)

Graphic designer

A law firm needed a PowerPoint presentation made for pre-trial hearings in a major case. Working in conjunction with the firm's staff members, a presentation was created emphasizing arguments using graphic elements. This allowed the lawyer's client to be effectively represented in the proceedings.

Monroe in History (2005)

Web Designer, Digital Archivist for historical documents

Monroe County Community College and the Monroe County Historical Society co-sponsored a pilot project to preserve and disseminate historical letters and photographs digitally. I facilitated this by scanning, adjusting, and formatting 550 scanned documents in addition to cataloging them in a custom designed web site. The result is a digital archive that helps users view the documents easily and while creating interest.

Arts Commission of Greater Toledo (2004)

Customer had an urgent deadline to post a 6 page micro-site for a particular exhibit. The URL for the site was scheduled to print in a newspaper story two days after I was assigned the project. I provided a 1 1/2 day turnaround including customer review. Because of my efforts I helped the customer keep a commitment to the public and to supporters

Flatlanders Sculpture Supply / Art Galleries (2002-present)

Web Designer, Site Administrator, Technical Advisor

Created a web site for a sculpture supply and art gallery in Blissfield, Michigan (2002) This site displays previews and information about exhibiting artists, items for sale at the store, and announces upcoming events. In 2008 I redesigned the site to be compatible with the website administration program Adobe Contribute, so my client's secretary could administer the site's day to day needs. I remain the technical advisor and assist the secretary with major additions and alterations to the site.

Skills

Computing Skills

Windows XP and previous, Mac OS X and Classic Mac OS (7-9.2.2)
Ability to use, install, configure, and troubleshoot computing hardware, software and OS. Typing speed 35+ WPM

Graphics

PhotoShop CS2, ImageReady CS2, Fireworks MX 2004, Illustrator CS2, Freehand MX 2004, Corel Painter, CorelDRAW 8
Ability to scan, import, adjust photographs, create custom graphics, logos, line art, optimize graphics for print, web, and multimedia.

Page layout

InDesign CS2, QuarkXpress 6.5, PageMaker 7.0, Acrobat 8
Ability to design materials for output on offset print press, large format printout, laser and inkjet formats and electronic document format (PDF etc). Knowledgeable in design conventions, various output processes, RGB and CMYK color schemes, and designing with spot color schemes.

Web Design

DreamWeaver 8, GoLive CS, FrontPage 2002, Contribute CS3

- Coding with HTML, XML and CSS
- Customizing and installing pre-made Java Scripts & CGI Scripts
- Updating web sites via FTP, WebDAV, and commercial design software
- Optimizing graphics for the internet
- Creating web animations and ads

Multimedia

Flash 8, Director MX, Premiere 5.5, SoundEdit 16
Ability to use multimedia programs to create animated and interactive web content and CD-ROMs. Intermediate level knowledge in digital video and audio editing processes.

Office Software

Word, Excel, Access, & PowerPoint 2003, GroupWise 7
Ability to use standard office software.

Creative Skills

Ability to create attractive designs in a variety of styles. Use of formal design elements including color, line, form, etc. Ability to draw people places and things, intermediate level of photography expertise. Excellent understanding and use of artistic techniques and styles. Understanding of aesthetic concepts important to various world cultures and demographics.

Education

Digital fine art degree

Artistic training from this degree enables me to create unique and attractive designs. The focus of this degree is understanding and applying artistic concepts, particularly using graphic design software.

(B.A.) Bachelor of Arts, Cyber Art concentration
University of Toledo, Toledo OH
Graduated May 2004 (Attended 1998-2004)

Web design degree

Technical training from this degree allows me to properly and effectively use the tools and technologies involved in designing for the Internet. Related coursework allows the same for print and multimedia development software.

(A.A.S.) Associate of Applied Science, Web Design concentration, graphic / multimedia elective training
Monroe County Community College, Monroe MI
Graduated April 2005 (attended 2003-2005)

Academic Honors

- University of Toledo Dean's List: Fall 1998, 1999, 2001
- Induction to Golden Key International Honour Society, 2001
- Graduated Cum Laude, University of Toledo, May 8, 2004
- University of Toledo Tower Academic Scholarship, 1998
- University of Toledo Heritage Academic Scholarship, 1999
- University of Toledo Alumni Legacy Honor Scholarship, 2000
- Tillotson Academic Scholarship, Spring 2003

Professional References

William H. Braunlich

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Marc D. Folk

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Bill Connor

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